

**SECOND JUDICIAL CIRCUIT OF THE UNITED STATES
UNITED STATES COURTHOUSE
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DENNIS JACOBS
CHIEF JUDGE

KAREN GREVE MILTON
CIRCUIT EXECUTIVE

**MEMORANDUM
March 16, 2012**

**JUDICIAL COUNCIL
APPROVED**

MAR 23 2012

C/E

To: Second Circuit Judicial Council

From: Karen Greve Milton, Circuit Executive 

cc: Chief Judge Alvin W. Thompson
Robin Tabora, Clerk of Court

Re: Request to Contract Court Reporter Services - District of Connecticut

Chief Judge Alvin Thompson is requesting authorization to solicit contracts for contract court reporters for the purpose of providing contract court reporting services for the District Court. It has been determined that the number of official court reporters provided to the District of Connecticut is insufficient to meet demands and needs of the Court.

If the Council approves the request, the Court will employ the services of a contract court reporter only if no official reporter is available, in accordance with the Court Reporter Management Plan for the District Court for the District of Connecticut.

**Kindly return your ballot, by email or by fax to 212-857-8680, by March 26, 2012
Thank you.**

Ballot

Name: _____

_____ Yes, I approve the request to solicit contracts for contract court reporter services

_____ No, I do not approve the request to solicit contracts for contract court reporter services

_____ I request additional information and/or further discussion.

JUDICIAL COUNCIL
APPROVED

MAR 23 2012

C/E

Request for Circuit Council Approval

This is a request for authorization, for a period not to exceed 36 months, to solicit contracts for contract court reporters for the purpose of providing contract court reporting services for the District Court for the District of Connecticut.

It has been determined that the number of official court reporters provided to the District of Connecticut is insufficient to meet demands and needs and that the services of additional court reporters should be provided for the judges of the court. In particular, the services of court reporters should be provided on a contractual basis, rather than by appointment of additional official court reporters, to senior and magistrate judges as these judges are performing substantial judicial services for the District of Connecticut. In addition, the official court reporters are located in three different courthouses, thereby making it nearly impossible for them to pool services.

If this request is approved, the court will employ the services of a contract court reporter only if no official reporter is available, in accordance with the Court Reporter Management Plan for the District Court for the District of Connecticut.

 3/2/12

Alvin W. Thompson
Chief U.S. District Judge