

## LAW CLERK PROMOTION ELIGIBILITY CHECKLIST

Name of Employee \_\_\_\_\_  
Judge \_\_\_\_\_  
Date of Appointment \_\_\_\_\_  
Date of Juris Doctor \_\_\_\_\_

### BAR INFORMATION

Bar Membership Yes No  
Bar which Admitted \_\_\_\_\_  
Date of Admittance \_\_\_\_\_

### EMPLOYMENT INFORMATION

Legal work experience after graduation from law school Yes No  
Place of Employment \_\_\_\_\_  
Dates of Employment From \_\_\_\_\_ To \_\_\_\_\_ Hours per Week \_\_\_\_\_  
*(mm/dd/yyyy)* *(mm/dd/yyyy)*

Legal work experience after graduation from law school Yes No  
Place of Employment \_\_\_\_\_  
Dates of Employment From \_\_\_\_\_ To \_\_\_\_\_ Hours per Week \_\_\_\_\_  
*(mm/dd/yyyy)* *(mm/dd/yyyy)*

Legal work experience after graduation from law school Yes No  
Place of Employment \_\_\_\_\_  
Dates of Employment From \_\_\_\_\_ To \_\_\_\_\_ Hours per Week \_\_\_\_\_  
*(mm/dd/yyyy)* *(mm/dd/yyyy)*

Completed by: Law Clerk Human Resources Officer Other

\_\_\_\_\_  
Printed Name & Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date *(mm/dd/yyyy)*