

# Link your upgraded individual PACER Account to your ECF Account

You have an **upgraded** individual PACER Account, and would like to file in ECF

**\*\*Note that this step cannot be completed until the District of CT is live on NextGen on December 11, 2017. It is a one-time procedure\*\***

1. Click on the **NextGen ECF Link** on the District of Connecticut's website:  
[www.ctd.uscourts.gov](http://www.ctd.uscourts.gov)
2. Click on the **U.S. District of Connecticut – Document Filing System** link



Welcome to the U.S. District Court for the United States District Court for the District of Connecticut

[United States District Court for the District of Connecticut - Document Filing System](#)

3. Login with your **upgraded PACER** username and password.

A login form titled "Login" with three input fields: "Username \*", "Password \*", and "Client Code". Below the fields are three buttons: "Login", "Clear", and "Cancel". At the bottom, there are links for "Need an Account?", "Forgot Your Password?", and "Forgot User Name?". A notice at the bottom states: "NOTICE: This is a restricted government web site for official PACER use only. Unauthorized entry is prohibited and subject to prosecution under Title 18 of the U.S. Code. All activities and access attempts are logged."/>

Username \*

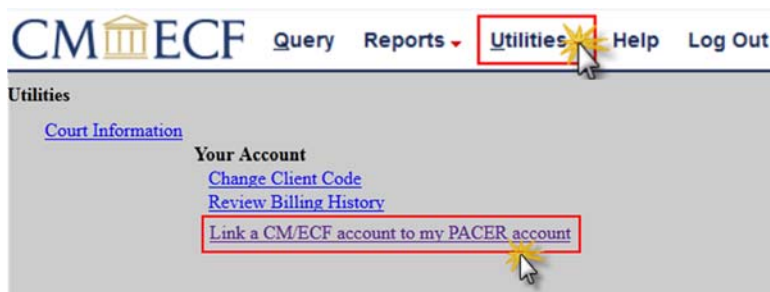
Password \*

Client Code

[Need an Account?](#) | [Forgot Your Password?](#) | [Forgot User Name?](#)

NOTICE: This is a restricted government web site for official PACER use only. Unauthorized entry is prohibited and subject to prosecution under Title 18 of the U.S. Code. All activities and access attempts are logged.

4. Click on **Utilities** and select **Link a CM/ECF account to my PACER account**.



5. Enter your **current ECF login** and **password**. Click **Submit**.

**Link a CM/ECF account to my PACER account**

This utility links your PACER account with your e-filer account in this court.

If you use CM/ECF for PACER only, no action is necessary.

If you had a CM/ECF e-filing account in this court before the court converted to NextGen CM/ECF, enter your old CM/ECF login and password below and press Submit. You will be prompted to confirm that you want to link your PACER account to your old CM/ECF e-filing account. Press Submit to link the accounts (or go back if the names don't match).

CM/ECF login:

CM/ECF password:

6. Ensure that the **CM/ECF account** and **PACER account** listed are accurate. If so, click **Submit**. \*\*Note that your individual PACER account should be listed.

**Link a CM/ECF account to my PACER account**

Do you want to link these accounts?

CM/ECF **John Attorney**  
PACER **John Attorney**

After you submit this screen, your old e-filing credentials for the CM/ECF account will be permanently linked to your upgraded PACER account. Use your upgraded PACER account to e-file in this court.

7. You have successfully linked your account. Click on one of the menu items (except log out). The Civil and Criminal filing menu items appear with other options. The account is now ready for filings.

[Query](#) [Reports](#) [Utilities](#) [Search](#) [Help](#) ~~[Log Out](#)~~

**CM**  **ECF** [Civil](#) [Criminal](#) [Query](#) [Reports](#) [Utilities](#) [Search](#) [Help](#) [Log Out](#)

**\*\*You will now use your new PACER username and password to login to both PACER and ECF.\*\***