

# CJA Attorney PACER Accounts

## Register for a new PACER Account OR Upgrade a Legacy PACER Account and Change PACER Exemption Status

*(CJA Attorneys please note that you will only need one PACER account for filing and viewing in ECF NextGen. If you have a separate exempt CJA account now, those exempt privileges will be added to your individual upgraded PACER account and your current exempt account will be canceled.)*

### Register for a new PACER Account

1. Follow the procedure to [create a new Pacer account](#).
2. On the registration page, check the box to indicate that you are a member of the **CJA Panel** and select the **CJA Jurisdiction**.

The screenshot shows a registration form with the following fields and values:

- Email \*: ctdbobadams@gmail.com
- Confirm Email \*: ctdbobadams@gmail.com
- User Type \*: INDIVIDUAL
- Check here if this account will be used by an attorney appointed to the CJA Attorney Panel
- CJA Jurisdiction \*: Connecticut

OR

### Upgrade Legacy PACER Account

1. Follow the procedures to [upgrade your Legacy Pacer account](#).
2. Contact the PACER Service Center (PSC) by email at [pacer@psc.uscourts.gov](mailto:pacer@psc.uscourts.gov) or by phone at 800-676-6856 and provide the following information to the PSC:
  - a. Name
  - b. PACER Username
  - c. Account number for upgraded PACER Account
  - d. List the District of Connecticut as the court in which you are appointed to the CJA Panel.
3. The PSC will send you an email with instructions on how to proceed.

For additional information view the [PACER CJA Electronic Learning Module](#).